

CONFIDENTIAL

All information on this form will be treated as confidential by NTTCA.



Customer Information Collection & Update

Please check the appropriate box

* Compulsory fields

Company Name (English)*: _____

(Chinese): _____

Contact Person*: _____ Title: _____

Telephone No. (Office*/Mobile): _____ / _____ Email: _____

<A> Customer Information

New Customer

Information Update (Please fill in the required update contact or address in the following table, Effective Date: _____DDMMYY, please allow 3 working days for processing)

Registered Address:					
	(Please fill in the address in the latest Business Registration.)				
Billing Address:					
Prime Contact					
First Name:	Mr./ Mrs./ Ms.*	Last Name:		Title*:	
Phone (Office)*:		Mobile:		Email*:	
Billing Contact					
First Name:	Mr./ Mrs./ Ms.*	Last Name:		Title*:	
Phone (Office)*:		Mobile:		Email*:	
Technical Contact:					
First Name:	Mr./ Mrs./ Ms.*	Last Name:		Title*:	
Phone (Office)*:		Mobile:		Email*:	
Provision Contact					
First Name:	Mr./ Mrs./ Ms.*	Last Name:		Title*:	
Phone (Office)*:		Mobile:		Email*:	
Invoice by Email	<input type="checkbox"/> Yes (Exclude Arcstar Service) Email Address: _____ For one email address only				
	<input type="checkbox"/> No				

Orders Applied: All Order(s) For particular order or others, please specified: _____

Note:

1. Technical Contact would be used as contact for planned maintenance and 24 x 7 fault reporting
2. For update Authorization List of Data Centres, BRC, Managed Services, Security Services or Hosting Services (such as dedicated device), please contact our Customer Service or Account Manager to get related forms.

 Remarks

CONFIDENTIAL

All information on this form will be treated as confidential by NTTCA.



Customer Information Collection & Update

NTT Com Asia Limited and HK Net Limited (collectively, "we", "us" or "our") take your privacy seriously.

Please tick the relevant boxes below:-

You agree and consent to us collecting, using and disclosing your personal information as outlined in our Privacy Policy at <https://www.hk.ntt.com/tc/terms-and-conditions/terms-of-use.html>. You understand that you can withdraw your consent or ask for correction of your personal data at any time by contacting us at info-update@ntt.com.hk. However, if you withdraw your consent, we may no longer be able to provide our services or products to you.

You confirm that you have explained the above provisions to the above mentioned individual(s) and that the individual(s) named in this form has read and understood these provisions and consent to our collection, use and disclosure of his/her personal information.

You would want to keep hearing from us about our products and services that maybe of interest to you. You can unsubscribe our product news via unsubscribe@ntt.com.hk at any time.

Authorized Signature with Company Chop

Date

Please email the completed form to info-update@ntt.com.hk (And attach the business registration copy for update the registered address). If you have any inquiries, please contact our Customer Service or Account Manager.
Customer Support Hotline: (852) 3793 0222

Internal Use Only

Customer ID: _____

Handled By: _____ Date: _____

ePost Customer Portal EMS NAV